FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA (FSSAI) REGISTRATION

INTRODUCTION:

FSSAI - Food Safety and Standards Authority of India is an autonomous body established under the Ministry of Health & Family Welfare, Government of India. It is an organization that monitors and governs the food business in India. FSSAI License is responsible for protecting and promoting public health through the regulation and supervision of food safety.

FSSAI is an authority to provide a food license to every food business in India. FSSAI makes sure that the food business runs with appropriate license and a quality check. The food businesses are required to follow the FSSAI rules and guidelines. FSSAI is in entirely responsible for setting the standard and principles and controls for the welfare of food businesses in India.

FSSAI License or FSSAI Registration is mandatory before starting any food business. FSSAI Registration is required for all food related businesses such as manufacturers, traders, restaurants, small eateries, grocery shop, importers, exporters, home based food businesses, dairy farms, processors, retailers, e-tailers who are involved in food business must obtain a 14-digit registration Number or a Food license number which must be printed on food packages or Displayed in Premises. This 14 digit FSSAI license number gives data about the producer's permit or enrollment subtle elements, and the assembling state.

TYPES OF LICENSE:

- **BASIC LICENSE**: It is applicable for small food business unit with annual turnover upto Rs. 12.00 lakhs.

- **STATE LICENSE**: It is applicable for medium food business unit with annual turnover above Rs. 12 lakhs to Rs. 20.00 crores.

- **CENTRAL LICENSE**: It is applicable for large food business unit with annual turnover above Rs. 20.00 crores.

REGISTRATION REQUIREMENT:

For different business units, there is different eligibility criteria which is summarised as under:

ITEMS/ DEALERS	CAPACITY
Food capacity (Milk & milk products, meat & meat products are not allowed)	Upto 100 kg/ltr per day
Milk	500 litres per day
Milk Solids	2.5 Metric Ton (MT) per annum
Vegetable oil or the process	Turnover upto Rs. 12.00 lakhs per annum

Meat processing production	Turnover upto Rs. 12.00 lakhs per annum
Slaughtering capacity	2 large animals or 10 small animals or 50 poultry birds per day
Food units other than the above mentioned	Turnover upto Rs. 12.00 lakhs per annum
Other units- Retailers/ Wholesalers/ Hotels/ Transporters/ Canteens, etc	Turnover upto Rs. 12.00 lakhs per annum

PROCEDURE FOR OBTAINING REGISTRATION:

1. FSSAI registration is initiated by submitting Form A (application) to the Food and Safety Department.

2. This application can be accepted or it may be rejected by the Department within 7 days from the date of receipt of an application and the rejection has to be intimated to the applicant in writing

3. If the application is accepted, then the department will grant a registration certificate with the registration number and the photo of the applicant.

4. FBO should prominently display the certificate of registration at the place of business during the business hours.

DOCUMENTS FOR OBTAINING REGISTRATION:

The common documents required for Basic, State and Central Registration are a passport photo and a photo ID proof.

For State and Central license, the following additional documents will be needed:

- Address proof
- List of food category
- Layout plan
- List of equipment
- NOC from municipality
- Incorporation certificate
- List of directors/partners
- MOA and AOA
- Water test report
- Import Export Code

STEP BY STEP PROCEDURE FOR FILING APPLICATION (BASIC REGISTRATION) :

Step-1: Go to https://foscos.fssai.gov.in/ and select sign up option on the top right corner

Step-2: Fill in the required details and submit the details by clicking on Signup option

Password *
••••••••••••

Confirm Password *
••••••••••••

708364

Enter Captcha *
708364

NOTE :-

1. Login ID length should be minimum 5 characters.

2. Password length should be minimum 6 to maximum 21 characters and should be alphanumeric with at least one uppercase character and one special character (!,@,#,$,%,^,*,?,_,~,-).

Sign Up   Reset   Back

DOCUMENTS REQUIRED
NEW LICENSE
NEW REGISTRATION
RENEWAL OF LICENSE
MODIFICATION
FEE STRUCTURE

ADDITIONAL INFORMATION
ANNUAL RETURN
FORM D-1FORM D-2
Importer
Exporter
INSPECTION CHECKLIST
CONDITION OF LICENSE

FSS ACT, 2006
FSS RULES, 2011
FSS REGULATIONS
GAZETTE NOTIFICATION
ADVISORIES/ORDERS

USEFUL LINKS
FoSTaC
FPIVS
FOOD SAFETY MITRA
More Links

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Yes_4G_Logo.png   Show All   ✕

Step-3: Enter the OTP received on Mobile number and email ID and click on submit option

Password *
••••••••••••

Confirm Verification Code   ✕

Verification code has been sent to Mobile No. 95XXXXXX99 & Email Id pu***********@gmail.com.

760898

04:29

Submit   Close

2. Password length should be minimum 6 to maximum 21 characters and should be alphanumeric with at least one uppercase character and one special character (!,@,#,$,%,^,*,?,_,~,-).

Sign Up   Reset   Back

DOCUMENTS REQUIRED
NEW LICENSE
NEW REGISTRATION
RENEWAL OF LICENSE
MODIFICATION
FEE STRUCTURE

ADDITIONAL INFORMATION
ANNUAL RETURN
FORM D-1FORM D-2
Importer
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INSPECTION CHECKLIST
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More Links

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Step-4: after successful verification, you will be directed towards the login page. Fill in the user ID and password to submit the application.
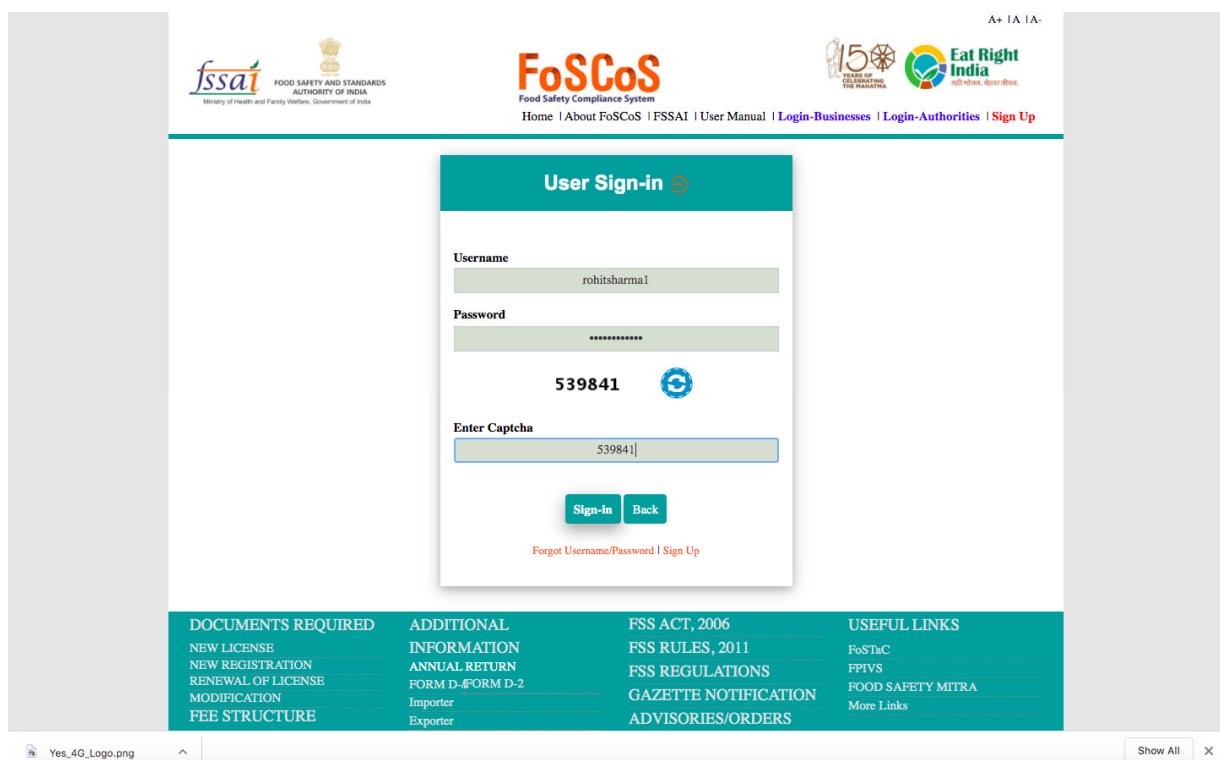
Step-5: Click on License registration link available in the dashboard and choose the option "Apply for New License/Registration"

Step-6: Select the state where the business is located and thereafter select the category of the business from the options available.

The various categories and sub-categories are as under:

Manufacturer and its sub-categories

Trade/Retail and its sub-categories

Sidebar menu:
- Endorsement (Organic)
- Endorse Fortified Products
- Post Inspection Clarification
- Renewal ◄
- Modification ◄
- Surrender / Transfer ◄
- Annual Return ◄
- Inspection ◄
- Quarterly Return for Exporters ◄
- View SMS/EMAIL History ◄
- Search Console - Master Reports

Tabs: Manufacturer | Trade/Retail | Food Services | Airport/Seaport | Central Govt. Agencies | Importer | Exporters | Mid-Day Meal | E-Commerce | Head Office

If conducting food business activities such as storing, wholesaling, retailing, distributing, transporting, food vending agencies, supplying, marketing etc.

- Storage (Except Controlled Atmosphere and Cold) ⊕
- Storage (Cold / Refrigerated) ⊕
- Storage (Controlled Atmosphere + Cold) ⊕
- Wholesaler ⊕
- Distributor ⊕
- Supplier ⊕
- Marketer ⊕
- Transportation (having a number of specialized vehicles like insulated refrigerated van/ wagon and milk tankers etc.) ⊕
- Retailer ⊕
- Food Vending Agencies ⊕

[Clear Selected KOBs] [Proceed] [Cancel]

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Food Services and its sub-categories

Select Kind of Business

Sidebar menu:
- License/Registration ▾
- Apply for New License/Registration
- Reverted Application by Authority
- Endorsement (Organic)
- Endorse Fortified Products
- Post Inspection Clarification
- Renewal ◄
- Modification ◄
- Surrender / Transfer ◄
- Annual Return ◄
- Inspection ◄
- Quarterly Return for Exporters ◄
- View SMS/EMAIL History ◄
- Search Console - Master Reports

Tabs: Manufacturer | Trade/Retail | Food Services | Airport/Seaport | Central Govt. Agencies | Importer | Exporters | Mid-Day Meal | E-Commerce | Head Office

Businesses involved in food activities related to preparation and serving of fresh food and drinks.

- Petty Retailer of snacks/tea shops ⊕
- Hawker (Itinerant / Mobile food vendor) ⊕
- Restaurants ⊕
- Food Vending Establishment ⊕
- Club/Canteen ⊕
- Caterer ⊕
- Hotel ⊕

[Clear Selected KOBs] [Proceed] [Cancel]

Yes_4G_Logo.png ∧   [Show All] ✕

Airport/Seaport and its sub-categories

Select the state where premises is located for which License/Registration will be obtained. [Delhi ▾]

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

| Manufacturer | Trade/Retail | Food Services | Airport/Seaport | Central Govt. Agencies | Importer | Exporters | Mid-Day Meal | E-Commerce | Head Office |

If conducting food business activities at any Airport/Seaport.

Select Airport/ Seaport : [Select Port ▾]

Note :-If Your Airport/Seaport not listed in Drop down. Please select the Any other Airport/Seaport option from the Drop Down.

Food Catering services	⊕
Storage (Except Controlled Atmosphere and Cold)	⊕
Storage (Cold / Refrigerated)	⊕
Storage (Controlled Atmosphere + Cold)	⊕
Wholesaler	⊕
Retailer	⊕
Distributor	⊕

Yes_4G_Logo.png   Show All ✕

Central Govt. Agencies and its sub-categories

Select the state where premises is located for which License/Registration will be obtained. [Delhi ▾]

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

| Manufacturer | Trade/Retail | Food Services | Airport/Seaport | Central Govt. Agencies | Importer | Exporters | Mid-Day Meal | E-Commerce | Head Office |

If conducting food business activities i.e. Food canteen/catering services, storing, wholesaling, retailing, distributing food products at Central Govt. Premises.

Food Catering Services in establishments and units under Central Government Agencies	⊕
Storage (Except Controlled Atmosphere and Cold)	⊕
Storage (Cold / Refrigerated)	⊕
Storage (Controlled Atmosphere + Cold)	⊕
Wholesaler	⊕
Distributor	⊕
Retailer	⊕

[Clear Selected KOBs] [Proceed] [Cancel]

Yes_4G_Logo.png   Show All ✕

Importer and its sub-categories

FSSAI FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
Inspiring Trust, Assuring Safe & Nutritious Food
Ministry of Health and Family Welfare, Government of India

FoSCoS
Food Safety & Compliance System

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Surrender / Transfer ◄
Annual Return ◄
Inspection ◄
Quarterly Return for Exporters ◄
View SMS/EMAIL History ◄
Search Console - Master Reports

Select Kind of Business

Select the state where premises is located for which License/Registration will be obtained.   Delhi ▾

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If importing food items including food ingredients and additives for commercial use.

Importer	⊕

[Clear Selected KOBs] [Proceed] [Cancel]

Yes_4G_Logo.png   ^   [Show All] ✕

Exporter and its sub-categories

FSSAI FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
Inspiring Trust, Assuring Safe & Nutritious Food
Ministry of Health and Family Welfare, Government of India

FoSCoS
Food Safety & Compliance System

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Inspection ◄
Quarterly Return for Exporters ◄
View SMS/EMAIL History ◄
Search Console - Master Reports

Select Kind of Business

Select the state where premises is located for which License/Registration will be obtained.   Delhi ▾

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If exporting food products to other countries.

100 % Export Oriented units	⊕
Trader / Merchant ⊙	⊕
Manufacturer ⊙	⊕

[Clear Selected KOBs] [Proceed] [Cancel]

Yes_4G_Logo.png   ^   [Show All] ✕

Mid-Day Meal and its sub-categories

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Ministry of Health and Family Welfare, Government of India

FoSCoS
Food Safety & Compliance System

Dashboard

License/Registration ▼

Apply for New License/Registration

Reverted Application by Authority

Endorsement (Organic)

Endorse Fortified Products

Post Inspection Clarification

Renewal ◄

Modification ◄

Surrender / Transfer ◄

Annual Return ◄

Inspection ◄

Quarterly Return for Exporters ◄

View SMS/EMAIL History ◄

Search Console - Master Reports

Select Kind of Business

Select the state where premises is located for which License/Registration will be obtained.   Delhi ▾

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If food business activities i.e. Food canteen/catering services for Mid-Day Meal Scheme.

Caterer	⊕
Canteen	⊕

Clear Selected KOBs   Proceed   Cancel

Yes_4G_Logo.png   ^   Show All ✕

E-Commence and its sub-categories

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Ministry of Health and Family Welfare, Government of India

FoSCoS
Food Safety & Compliance System

Dashboard

License/Registration ▼

Apply for New License/Registration

Reverted Application by Authority

Endorsement (Organic)

Endorse Fortified Products

Post Inspection Clarification

Renewal ◄

Modification ◄

Surrender / Transfer ◄

Annual Return ◄

Inspection ◄

Quarterly Return for Exporters ◄

View SMS/EMAIL History ◄

Search Console - Master Reports

Select Kind of Business

Select the state where premises is located for which License/Registration will be obtained.   Delhi ▾

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If conducting food business activities through e-commerce platform.

e-Commerce	⊕

Clear Selected KOBs   Proceed   Cancel

Yes_4G_Logo.png   ^   Show All ✕

Head Office and its sub-categories

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Ministry of Health and Family Welfare, Government of India

FoSCoS Food Safety & Compliance System

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- Annual Return ◄
- Inspection ◄
- Quarterly Return for Exporters ◄
- View SMS/EMAIL History ◄
- Search Console - Master Reports

Select Kind of Business

Select the state where premises is located for which License/Registration will be obtained. [Delhi ▼]

Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is having premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If carrying out food business activities in more than one State with the same company/organisation name.

Head Office/Registered Office	⊕

[Clear Selected KOBs] [Proceed] [Cancel]

Yes_4G_Logo.png ^   Show All   ✕

Step-7: After selecting Category and Sub- category, select your turnover and click on proceed

- Endorsement (Organic)
- Endorse Fortified Products
- Post Inspection Clarification
- Renewal ◄
- Modification ◄
- Surrender / Transfer ◄
- Annual Return ◄
- Inspection ◄
- Quarterly Return for Exporters ◄
- View SMS/EMAIL History ◄
- Search Console - Master Reports

premise/unit located in more than one state, FBO has to declare one premise as head office and shall obtain Central License for Head office and separate license for other location as per eligibility criteria (Central or State License or Registration).
A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.

Manufacturer	Trade/Retail	Food Services	Airport/Seaport	Central Govt. Agencies	Importer	Exporters	Mid-Day Meal	E-Commerce	Head Office

If conducting food business activities such as storing, wholesaling, retailing, distributing, transporting, food vending agencies, supplying, marketing etc.

Storage (Except Controlled Atmosphere and Cold)	⊕
Storage (Cold / Refrigerated)	⊕
Storage (Controlled Atmosphere + Cold)	⊕
Wholesaler	⊖

Wholesale is an activity in the distribution channel where food product is procured in bulk and then sold to resellers/retailers rather than to consumers.

- Turnover greater than 30 crores/annum
- Turnover upto 30 crores/annum
- Turnover up to 12 lakhs/annum

Distributor	⊕
Supplier	⊕
Marketer	⊕
Transportation (having a number of specialized vehicles like insulated refrigerated van/ wagon and milk tankers etc.)	⊕

Yes_4G_Logo.png ^   Show All   ✕

Step-8: Click on "Apply for registration for all businesses"

Step-9: Upon clicking on apply for registration for all business, you will be directed to form A wherein you will be required to fill the details as below:

Is your Correspondence Address same as Address of Premises? ⦿ Yes ◯ No

Correspondence Address

Address: *	A-123 Barakhamba Road	State: *	Delhi
District/Region/Zone : *	Central	Sub-Division/Station/Division (Railways) : *	CIVIL LINES
Village:	DELHI	Pin Code: *	110001

Contact Details

Tel No:	01120000000	Mobile No: *	+91 - 9582864499
Fax:		Email-ID:	purohitmegha16@gmail.com

[Note: In case the number(s) are a Private Party or common number(s), please specify the name of the contact person as well]

Contact Person: *   Rohit Sharma

Years you want to apply for

No. of years you want to apply for : *   5   Years

Details of food items proposed to be manufactured or sold

[Note: Only standardised food products are allowed to be manufactured as per the list available on FoSCoS.]

Sl. No.	Name of the food category	Action

Yes_4G_Logo.png   ^

Show All   ✕

Years you want to apply for

No. of years you want to apply for : *   5   Years

Details of food items proposed to be manufactured or sold

[Note: Only standardised food products are allowed to be manufactured as per the list available on FoSCoS.]

Sl. No.	Name of the food category	Action
	05 - Confectionery	Save & Add

Food Safety Mitra Details(If Applicable)

FSM No. :   Enter FSM No.

Add

Other Details

In case of business – intended date of start :   DD-MM-YYYY

Source of Water Supply : *   ◯ Public ⦿ Private ◯ Other(s) ◯ N/A

Whether any electric power is used in manufacturing of food items: ◯ Yes ⦿ No

Save & Next   **Cancel**

Yes_4G_Logo.png   ^

Show All   ✕

Step-10: After successful submitting of details, upload the desired documents and select the payment option.

If SBI challan option is selected, online challan is generated. Take printout of the challan and make the payment of Rs. 500.00 at any SBI branch.

Note: All the documents needs to be submit in hard copy to the concerned FSSAI regional office within 15 days of submitting of online application.

Upon successful verification of documents, the Regional Office shall grant the FSSAI license/ certificate.

<u>RENEWAL OF FSSAI LICENSE</u>

The FSSAI license is essential to commence the food business, similarly it is imperative to renew the license. The license is issued for a validity of 1 year or 5 years, so the business must apply for renewal 30 days prior to the expiry of current license. FSSAI has introduced an online application called Food Licensing and Registration System (FLRS) so businesses can apply online for the licences.

The FLRS is utilized in five Regional Offices for the issue of licenses and entitlements. They are:

- Northern Region -New Delhi
- Eastern Region – Kolkata
- North Eastern Region – Guwahati
- Western Region – Mumbai and Kerala
- Southern Region – Chennai